

# RECOVERY WEEKLY CHECK-IN

## WITH DMPED

# Economic Recovery Updates

October 6, 2020

[CORONAVIRUS.DC.GOV/RECOVERY](https://coronavirus.dc.gov/recovery)

**DMPED**  
OFFICE OF THE DEPUTY MAYOR FOR  
PLANNING & ECONOMIC DEVELOPMENT

WE ARE  
WASHINGTON  
GOVERNMENT OF THE  
DISTRICT OF COLUMBIA  
DC MURIEL BOWSER, MAYOR

# Welcome

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**Deputy Mayor John Falcicchio**  
Planning and Economic Development (DMPED)

# Remarks

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**Sybongile Cook**

Director of Business Development  
and Strategy, DMPED

# Small Business Resiliency Fund

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**Stephanie Thomas**

Director of Great Streets and Retail, DMPED



# Small Business Resiliency Fund

**About:** \$3M grant fund for small and local businesses to support COVID-19-related expenses that help businesses continue operations while protecting people, assets and presence. Funds may be used for:

- Business model strategy redesigning and pivoting
- Business continuity plan development
- Strengthening of digital retail experiences including complimentary e-commerce platforms and/or online shops to bolster brick-and- mortar business
- New marketing efforts
- Personal protective equipment (PPE) and/or disinfection products.

**Target:** District-based brick-and-mortar businesses

**Award:** \$10,000

**Timeline:** Applications open **TODAY at 4:00 p.m.**

The deadline to apply is **October 15, 2020 by 11:59 p.m.**



# Small Business Resiliency Fund

## Who is Eligible?

- Small businesses and independent restaurants with 50 or fewer employees in the District of Columbia
- Duly organized under the laws of the District of Columbia
- Generate less than \$3,000,000 in gross revenue
- At least 51% of gross revenues must be derived from the District of Columbia
- Demonstrate economic injury through loss of revenue of 25% or more
- Must employ at least one District resident, including owner.

For the purposes of this grant, W-2 or 1099 independent contractors are acceptable.

\*Additional eligibility criteria is outlined on the application website.



# Small Business Resiliency Fund

## Few Additional Notes on Eligibility

- Have or attained a Clean Hands from the DC Office of Tax and Revenue
- Revenue-generating for at least three (3) months prior to the declaration of the COVID-19 Response Emergency Amendment Act of 2020
- Grant funds must be used for business model restructuring (pivot support), business continuity plan, related COVID-19 marketing expenses, purchase of personal protective equipment (PPE), and/or disinfection products for the business
- Businesses receiving grant funds must comply with local and federal guidelines for operating their businesses (social distancing guidelines, disinfection protocols, occupancy restrictions, and so forth)



# Are you Resilience Fund Ready?

## How to get ready:

1. Business License
2. Valid Driver's License, State Issued
3. Identification Card or Passport  
DCRA Corp Online File Number
4. Certificate of Occupancy
5. Good Standing Certificate
6. Clean Hands Certificate for your business
7. 2019 Profit and Loss Statement
8. 1st Quarter 2019 (January 1 - March 31, 2019)  
Profit and Loss Statement
9. 2nd Quarter 2019 (April 1 - June 30, 2019)  
Profit & Loss Statement
10. 1st Quarter 2020 (January 1 - March 31, 2020)  
Profit and Loss Statement
11. 2nd Quarter 2020 (April 1, 2020 - June 30, 2020)  
Profit and Loss Statement
12. Current Payroll Roster listing all full time/part  
time employees and state of residency  
or domicile



# Apply for the Small Business Resilience Fund

**To Apply, visit:**

**[coronavirus.dc.gov/recovery](https://coronavirus.dc.gov/recovery)**

**Applications opened at 4:00 p.m.**



# Contact

**Stephanie Thomas**

**Director of Great Streets and Retail**

Office of the Deputy Mayor for Planning & Economic  
Development

Email: [dcbizgrant@dc.gov](mailto:dcbizgrant@dc.gov)

Application Questions:

Email: [dcresiliencyfund@cfenterprises.org](mailto:dcresiliencyfund@cfenterprises.org)

# Remarks

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**Oswaldo Acosta**

President & Executive Director, City First  
Enterprises

# Streatery Winter Ready Grant Program

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Shawn Townsend

Director of Mayor's Office of Nightlife and Culture





**STREATERY WINTER READY**

GRANT PROGRAM & OUTDOOR

**DINING GUIDE**

# Requirements For Installing Tents and Heaters For Food Service During The Winter

*(Includes both public space and open-air section of private property such as courtyards and rooftops)*

Eligible Businesses	Food service establishments Community organizations that have streaterly permits for use of public space			
	TENTS		PORTABLE HEATERS	
Eligible Equipment	Tent(s) up to 399 sq ft	Tent(s) 400 sq ft or greater	Certain propane and electrical portable heaters are required.  See the Fire/EMS guide for more information.	
Limits	Cannot have a heater under it. Must be a minimum of five feet (5') from any heater.		Cannot be under a tent. Must be a minimum of five feet (5') from a tent.	
Permit	TOPS ( <a href="https://tops.ddot.dc.gov">tops.ddot.dc.gov</a> )	TOPS ( <a href="https://tops.ddot.dc.gov">tops.ddot.dc.gov</a> ) and Project Dox ( <a href="https://acaproduct9.dcra.dc.gov/CitizenAccess/Default.aspx">https://acaproduct9.dcra.dc.gov/CitizenAccess/Default.aspx</a> )	TOPS ( <a href="https://tops.ddot.dc.gov">tops.ddot.dc.gov</a> )	TOPS ( <a href="https://tops.ddot.dc.gov">tops.ddot.dc.gov</a> )
Fire/EMS	No review required		Review required	
DCRA	Review required		No review required	

# Requirements For Installing Tents and Heaters For Food Service During The Winter

DC Health	Review required. Must meet air flow requirements (5 air changes and not more than 50% recirculated air in a hour) and temprature requirements (68F).	No review required
Public Space	Must have one of the following public space permits: Sidewalk Café, Temporary Sidewalk Table Service, Parklet, or Streatery.	
Private Property	Must have a food service Certificate of Occupancy.	
Site Plan	<p>A site plan is required. It can be hand drawn but should be to scale (use graph paper as a simple way to draw a plan to scale). Show the existing layout and all new equiment/fixtures being installed.</p> <p>Show the manner by which the tents are secured to the ground, the minimum clearance from the grade, total height of the tent, the materials, and the structural support system. Include manufacturers cut sheet and plans.</p> <p>If lighting is included it must plug into a standard outlet without using extension cords.</p>	
Other Required Documents	If using public space, the existing approved public space permit for sidewalk/curbside food service use must be provided.	

# Streatery Winter Ready Grant Program

Application  
period  
begins  
**September  
21, 2020**

## STREATERY WINTER READY GRANT PROGRAM

The Mayor's Office of Nightlife & Culture will provide grant recipients **\$6,000** to assist with winterizing their outdoor dining spaces. The utilization of funds can include, but will not be limited to tents, heaters, propane, lighting, furniture, etc.

**Eligible food retailers & non-food retailers must have at least one of the following:**

- An active Sidewalk Cafe Permit
- A Temporary Sidewalk Cafe Permit (also known as a Streatery)
- An ABRA Summer Garden or Sidewalk Cafe Endorsement

Apply at [coronavirus.dc.gov/recovery-business](https://coronavirus.dc.gov/recovery-business)



# Guest Panelists

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**Matthew Marcou, DDOT**

**Pamela Washington and Chris Bailey, DCRA**

**Tony Falwell, FEMS**

**Arian Gibson, DC Health**

**Sarah Fashbaugh, ABRA**

# Winter Tent and Portable Heater Permitting

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**Matthew Marcou**

Associate Director, Public Space Regulation  
Division, DDOT

# When is a Permit Required?

A permit is required when installing a tent and/or deploying a portable heater outdoors.

A permit is required whether the tent or heater will be on public space or private property. This includes open courtyards and rooftops.

A permit is required even if you already have a tent or a heater.

A permit is required even if you have a permit for outdoor food service in public space.

# Application Requirements

- For applications using only private property, you will need to provide your Certificate of Occupancy.
- For applications using public space, the permit authorizing food service on public space should also be provided. These include:
  - Sidewalk Café permit or current Certificate of Use
  - Temporary Sidewalk Table Service permit
  - Parklet Permit
  - Streatery Permit
- Site plan to scale. Hand-drawn on graph paper is acceptable. It does not need to be engineer or architect stamped.
- Specifications for the tent and/or heater.
  - This includes the flame-retardant certification for the tent fabric
- There aren't new insurance requirements for tent/heater permits.



# Application Submission Process

Applications can be submitted online at [tops.ddot.dc.gov](https://tops.ddot.dc.gov)

You will need information about the business (e.g. address, Certificate of Occupancy), the site plan, and the specifications.

- Remember that food service must already have been approved, whether through licensing or a public space permit.

You can combine multiple areas on a single permit (e.g. sidewalk, courtyard, and rooftop).

- Each area will need its own site plan.
- If different tents or heaters are requested, please identify where each fixture will be located on the site plan(s).
- There are no fees for the permit.

# Application Review and Approval

Applications will be reviewed by specific agencies:

- Heater applications will be reviewed by Fire/EMS
- Tent applications will be reviewed by DCRA and DC Health
- Applications with both fixtures will be reviewed by all three (3) agencies.

Applications will be responded to within three (3) business days of submission. We hope to approve all applications in this timeframe, but additional information may be requested in order to approve applications and issue permits.

# After Permit is Issued

The business must have the permit and approved site plan on site and available for inspectors.

Sites may be inspected for compliance with the approved plans and permit conditions.

Permits will be in effect while the Mayor's Health Emergency Order is in effect. They will be automatically extended whenever the Mayor's Order is extended.



# DCRA Temporary Tent Permit Submission Requirements

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Pamela Washington  
Enforcement Administrator, DCRA

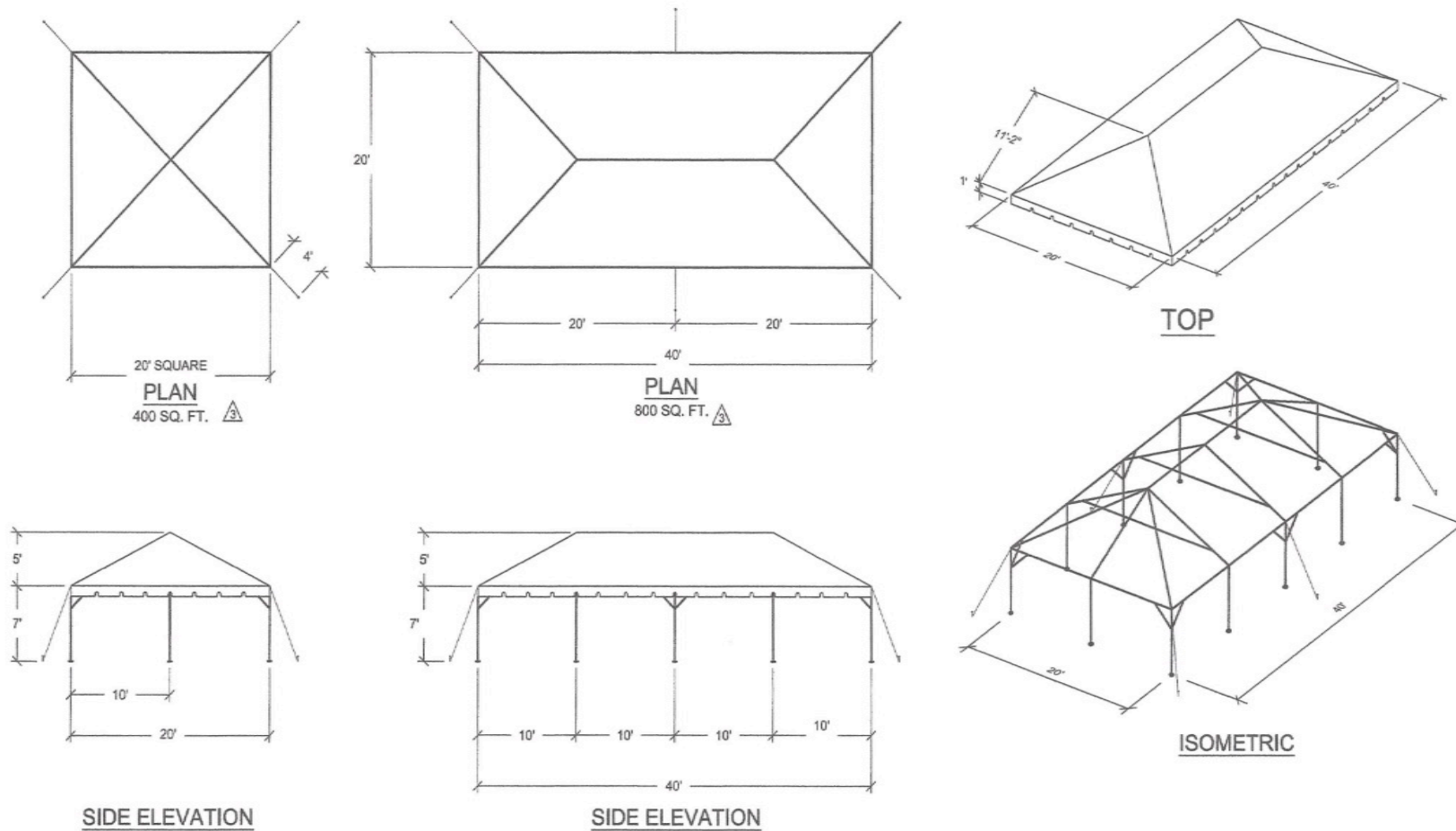
# Requirements For All Applications Regardless of Size

- Structural Architectural Plan Details
- Fire and Life Safety Protection Details
- Electrical Provision Details
- Structural Tie and Anchoring Plan Details

# Structural Architecture Plan Details

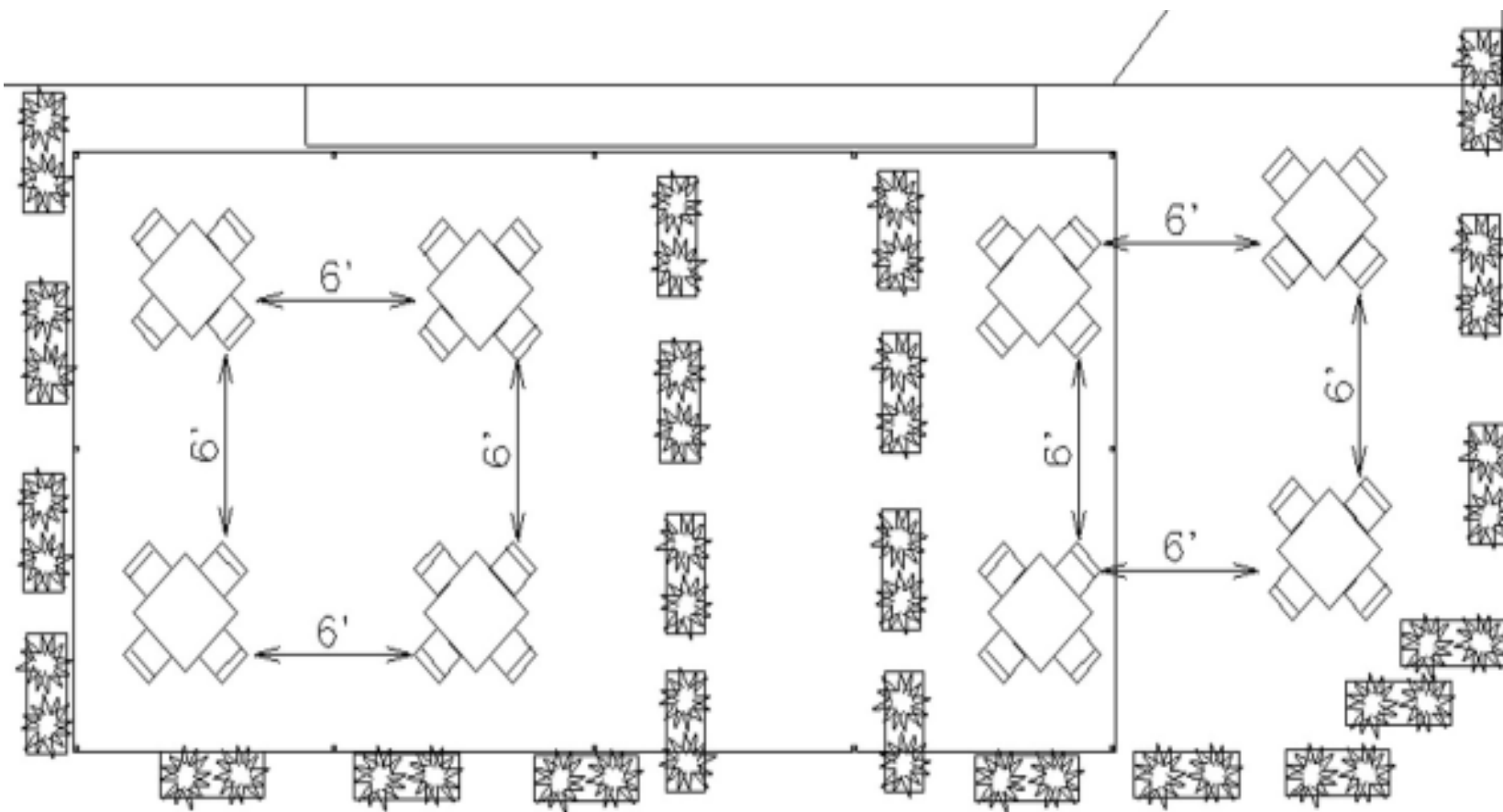
- **Manufacturer's drawings can be used**
- **Plans must show:**
  - A location plan detailing the location of the tent in relation to the street and the business or property
  - Seating arrangement inside the tent
  - Structural drawings showing details of how the tent will be anchored to the ground to secure during wind events
  - Structural information and manufacturers installation requirements

# Sample Manufacturer's Drawing





# Sample Location Plan




# Fire and Life Safety Protection Details

- **Plans must show:**
  - Hours of operation
  - Means of egress and interior seating arrangements
  - A site plan to show the non-interference of the tent with the operation and access of the fire department (i.e., access to fire hydrants)
  - Certificate of Flame Resistance
    - The tent shall be inherently nonflammable or treated with a fire retardant effective for the life span of the tent (this feature comes from manufacturer)
  - Location of fire extinguishers, if required

# Sample Certificate of Flame Resistance

Registration Number  
F14001

ISSUED BY  
  
EVANSVILLE, INDIANA 47725


MANUFACTURERS OF THE FINISHED TENT PRODUCTS DESCRIBED HEREIN

Date of Shipment  
3/7/2008

Tent Identification  
SO-460417

This is to certify that the materials described have been flame-retardant treated (or are inherently noninflammable) and were supplied to:

804890  
EIS ENTERPRISES  
7621 DEVILBISS BRIDGE RD  
FREDERICK, MD 21701



Certification is hereby made that:  
The articles described on this Certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with California Fire Marshall Code. All fabric has been tested and passes NFPA 701, ULC 109.


Serial #  
8024000 (2)

Description of item certified:  
FIESTA EXPANDABLE TOP 20WX20  
SNYDER WHITE VINYL

**Flame Retardant Process Used Will Not Be Removed By  
Washing And Is Effective For The Life Of The Fabric**

SNYDER MFG NEW PHILADELPHIA, OH

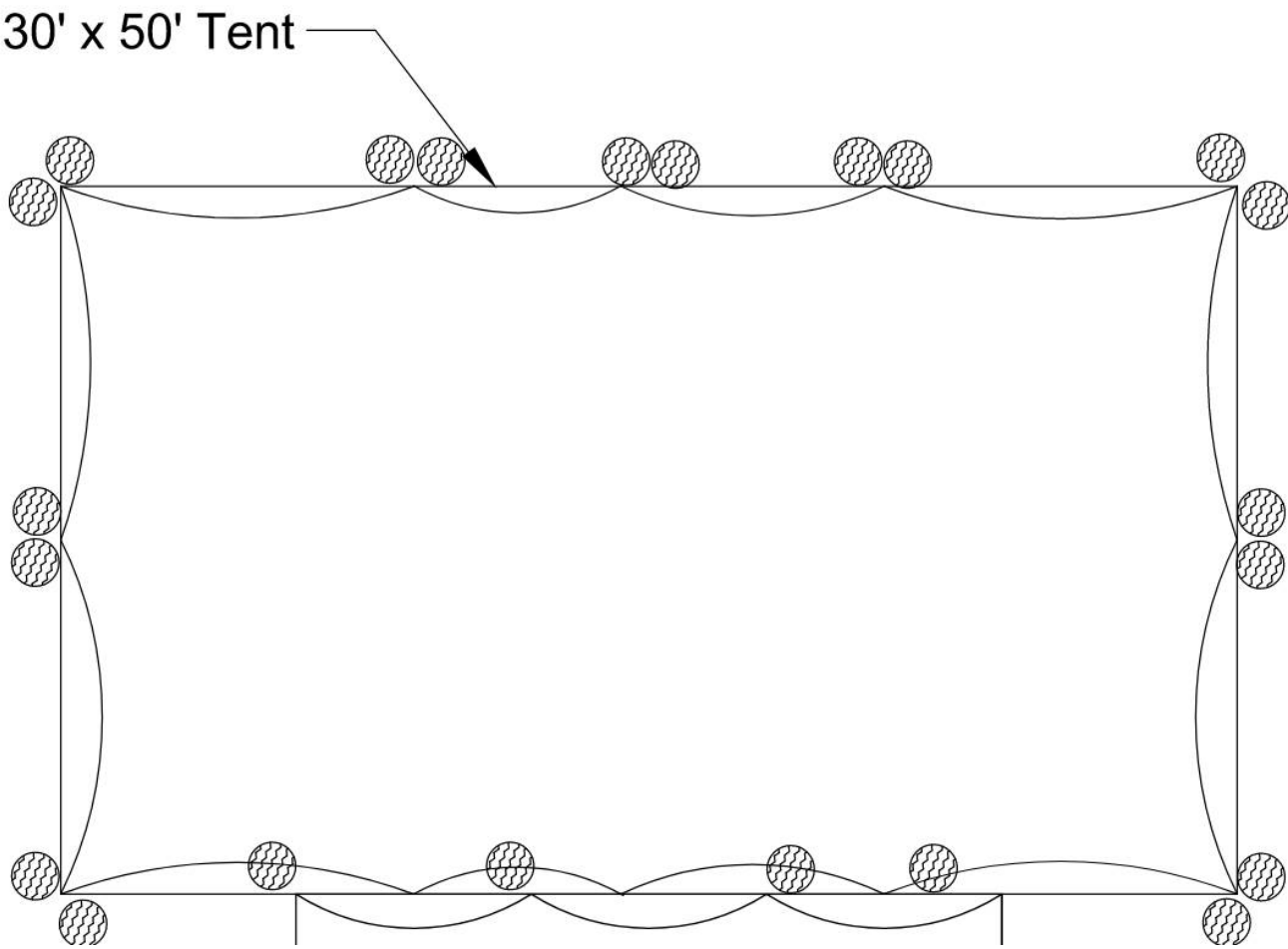
Name of Applicator of Flame Resistant Finish

Signed:   
ANCHOR INDUSTRIES INC

# Electrical Provision Details

- **Plans must show:**
  - All equipment and lighting connections to existing outlets
  - All equipment listed (i.e., HVAC, generators, etc.)

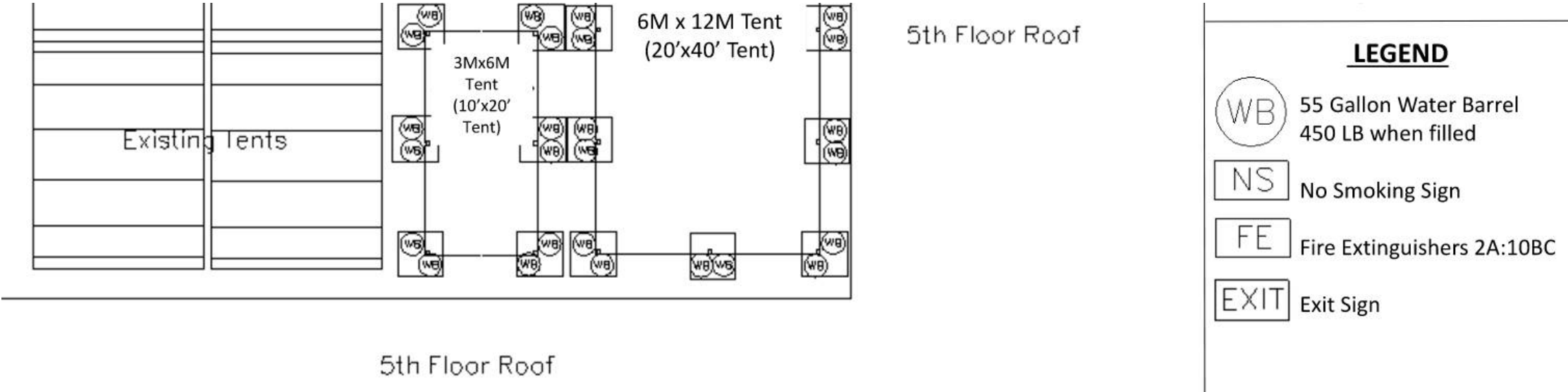
# Sample Electrical Plan



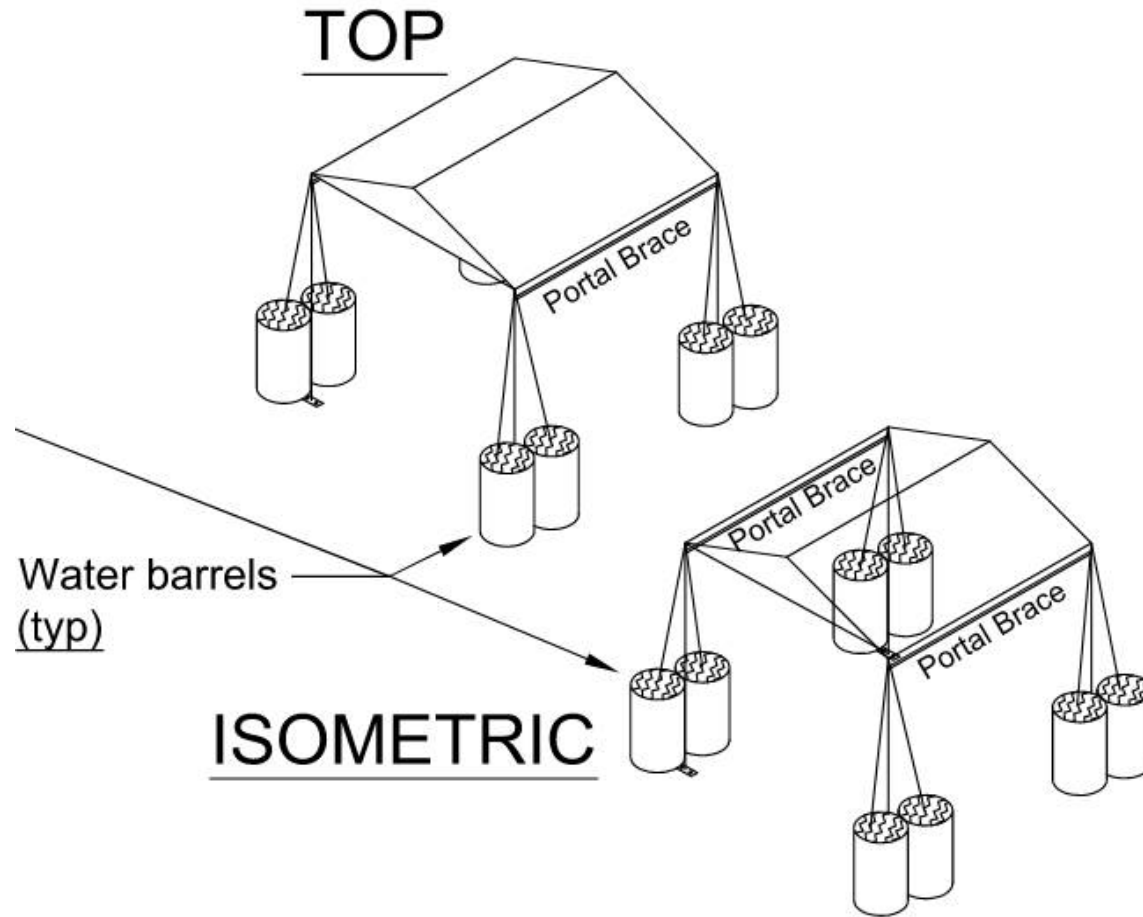
# Structural Tie and Anchoring Plan Details

- **Plans must show:**
  - Structural drawings showing details of how the tent will be anchored to the ground to secure during wind events (i.e., water barrels)
  - All signage for fire extinguishers and lit exit signs

# Sample Structural Tie and Anchoring Plan



# Sample Structural Tie and Anchoring Plan





For questions regarding this presentation, please email **dcra@dc.gov**, visit **dcra.dc.gov** or give us a call at **202.442.4400**. We are here to serve you.



# DC Health Tent Guidance

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**Arian Gibson**

Associate Director, DC Health

# DC Health Tent Guidance

## Outdoor Structure

- No more than one (1) wall, flap, side
- Dining area must be designed so that patrons are at least six (6) feet apart
- Must maintain temperature of 68°F



## Indoor Structure

- Two (2) or more walls, flaps, sides and a roof
- Dining area must be designed so that patrons are at least six (6) feet apart and 50% of normal capacity
- Dining area must have at least five (5) air changes per hour and not more than fifty percent (50%) recirculation air shall be permitted
- Must maintain temperature of 68°F

# Open Discussion

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## Q & A

# CORONAVIRUS.DC.GOV/RECOVERY

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